Winterbourne Centre for Horticulture – Application Form

Please complete this form which will be reviewed by the Learning Officer before your place can be confirmed. Winterbourne Centre for Horticulture will then contact you to arrange payment of a non-refundable £200 deposit for each Certificate. You can submit this application form by email attachment, by post or in person in the Winterbourne shop.

**Course Details**

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| --- |
| Course Title(s):  |
| Start Date: September 2018Day of week: |
| Fee (Tuition and RHS exam fee): Costs can be found at the end of this document. A non-refundable deposit of £200 will be required to reserve your place on the course once your offer of a place has been confirmed. Places on courses cannot be reserved until this payment is received. The remainder of the course fee will be due at the point of enrolment onto the course. |

**Personal Details**

|  |  |
| --- | --- |
| Title |  |
| First Name(s) |  |
| Last Name |  |
| Date of Birth |  |
| Address(including Postcode) |  |
|  |
|  |
|  |
| Email address |  |
| Phone number |  |

|  |  |
| --- | --- |
| Do you have any disabilities or additional needs? (Please circle) | Yes No |
| If yes, please provide details |  |
| This information will be treated in the strictest confidence and does not form part of the selection process. We are collecting this data to ensure support needs are identified. If you have any support requirements, please indicate these at this stage. |
| **A note regarding physical fitness:**Although there are no entry requirements for RHS Level 2 courses, please be aware that the Certificate in Practical Horticulture at Level 2 and Level 3 is a hands-on course and will require some physical exertion, for example digging. |

**Qualifications, Training and Awards**

|  |  |  |
| --- | --- | --- |
| Subject | Level | Grade and Date |
|  |  |  |

**Employment and Work Experience**

|  |  |
| --- | --- |
| Place of work and dates | Nature of work |
|  |  |

**Personal Statement**

|  |
| --- |
| Please use this space to explain why you would like to join this course and, for example, your career goals. |
|  |

**Further information**

|  |  |
| --- | --- |
| Where did you hear about this course? |  |

**Declaration**

|  |
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| By submitting this application you:* Agree to Winterbourne Centre for Horticulture processing personal data contained in this form;
* Agree to the processing of such data for any purpose connected with your studies or your health, welfare and safety, or any other legitimate reason;
* Confirm that the information given in this application is correct to the best of your knowledge.
 |
| Signed: |

**How we will deal with your application?**

There are no formal entry requirements for RHS Level 2 qualifications, but we do expect your application to contain a personal statement which demonstrates your enthusiasm for horticulture. Your application will be processed at the earliest opportunity by the Learning Officer, but as this is a part-time post, do expect occasional delays. Deadlines will be set for paying deposits if space is limited.

**Costs for 2018-19 academic year:**

|  |  |
| --- | --- |
| **Course Title** | **Course Fees** |
| RHS Level 2 Certificate in Practical Horticulture | £735 Tuition Fee, £112 Examination Fee |
| RHS Level 2 Certificate in the Principles of Garden Planning, Establishment and Maintenance | £510 Tuition Fee, £64 Examination Fee |
| RHS Level 2 Certificate in the Principles of Plant Growth, Propagation and Development | £510 Tuition Fee, £64 Examination Fee |

Return your completed application by email to winterbourne.applications@contacts.bham.ac.uk if possible. Alternatively return it by post to Learning Officer, Winterbourne House and Garden, University of Birmingham, 58 Edgbaston Park Road, Edgbaston, Birmingham, B15 2RT; or in person to a member of staff in the Winterbourne shop.